## Meals & Pay Vouchers

This document will cover what to expect when on site at a competition for meals as well as how to complete your pay vouchers.

<u>Disclaimer</u>: This document will reference the USAG <u>Rules & Policies</u> BUT IS NOT AN OFFICIAL SOURCE OF INFORMATION. USA Gymnastics is always the true source of information.

## Meals

For a complete understanding of what to expect for meals at a sanctioned competition, reference Chapter 6 - Meet Officials - USA Gymnastics Judges' Compensation Package in the USAG Rules & Policies. Below is an overview of what to expect:

- Judges are not permitted to leave meet sites for meals since all time on site is compensated
- Meet directors will provide meals or when applicable, per diem will be granted as a form of reimbursement for out of pocket expenses for meals
- If you have a specific or limited diet, be prepared to bring your own food

## Pay Vouchers

Similar to meals, for a complete understanding of compensation, reference Chapter 6 - Meet Officials - USA Gymnastics Judges' Compensation Package in the <u>USAG Rules & Policies</u>. Below is an overview of what to expect:

- During the last session of a competition, the meet referee will collect pay vouchers
- Vouchers include:
  - Your personal information
  - Your hourly rate along with how many hours you judged each day
  - Expenses:
    - Per Diem
    - Mileage
      - Check the Indiana NAWGJ website for the current mileage rate
      - You can charge your total round trip mileage to a given competition
      - There is no longer a requirement to carpool though it is appreciated by meet directors
    - Tolls
    - Parking Fees
    - Airfare

- Some vouchers may include an area where you can tally how many of a given level you judged. If this is not provided on your voucher, keep your own record so you are prepared when it's time to complete the PIF each year
- If a meet referee is completing your voucher you have a right to verify the amounts are correct prior to vouchers being submitted to a meet director for payment
- Other Notes:
  - Some meet directors require you to complete a 1099 for tax purposes
  - Some meet directors may decide to mail compensation to you rather than provide a check before your departure
    - In some cases they may also mail you the carbon copy of your pay voucher
    - In this case it is recommended you take a picture of the completed voucher for tax purposes in the event you don't receive the carbon copy in the mail